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| **Term paper checklist** | **Checked** | **Comment** |
| Topic and scope are the same as Phase 1 |  |  |
| Includes at least nine references |  |  |
| References are cited correctly within the text |  |  |
| References are formatted correctly in the reference list |  |  |
| All references in the list are cited in the text |  |  |
| Abstract does not include citations |  |  |
| Abstract is less than 200 words |  |  |
| Abstract does not have a section number |  |  |
| Introduction is less than one page long |  |  |
| Introduction includes signpost paragraph |  |  |
| Papers are briefly summarized |  |  |
| Any figures are your own and not copied from sources |  |  |
| Paper is checked for plagiarism (Use the flowchart link from the editing file) |  |  |
| Paper is checked for writing errors 1-14 from the editing file |  |  |
| Paper is run through a spell and grammar checker |  |  |